TO: Department Adjutants/Quartermasters
FROM: National Convention Office, VFW
SUBJECT: Convention Housing
DATE: February 10, 2020

The housing assignments for Reno have been finalized. You may now contact the hotel regarding any hospitality arrangements by contacting – Susan Donahue, #775-789-1105 – Susan.Donahue@GrandSierraResort.com – Note: If Susan is unavailable, ask to speak to her assistant Amy Sanchez.

If you are making housing reservations for your department staff/officers, please fill out the attached form and fax it to: VFW/Orchid Events #801-355-0250. On-line access will not be open until February 18. Housing will hold these and process once the system is opened on 2/18.

Please review the hotel’s smoking policy with your hotel contact.

If you need to know the amenities for your hotel, the phone number is #775-789-2000, www.GrandSierraResort.com

Housing for the 121st National Convention will officially open on February 18, 2020. The special convention rates (shown below) are available until May 15 or until our block of rooms sells out. As a reminder, we recommend not waiting until cut-off as there are no guarantees there will be rooms available by that time. 

It is always easier to release a room, than it is to get one at the last minute. Reservations cancelled after 5/15/2020 are subject to a $50 processing fee.

Rates for:

Tax: 13% Washoe County Room Tax
Resort Fee: $15 (discounted from normal $30) per night 
Tourism Tax: $2 daily

Note: Taxes subject to change

**Summit Block** – Single/Double - $119 - “The Summit Rooms are our “standard” rooms. Spacious accommodations featuring large flat screen TVs, coffee makers, small refrigerators, granite bathrooms, plush bedding and stunning views.”

**A Block** – Single/Double - $139 - “Make your luxury escape to the AAA® Four Diamond experience of The A at Grand Sierra. With offerings including decadently comfortable beds, sumptuous fabrics, gorgeous mountain views, HD TV entertainment, and spa-inspired bathroom retreats, The A Tower achieves a unique fusion: metropolitan style and spaciousness meets exclusive mountain aerie coziness.”

**Triple/Quad rates:** $25 over the listed single/double rate.
Suites:  
*Hospitality suites; (based on availability)*

Parking: Valet and self-parking, complimentary

You may duplicate the housing form for general use in your Department. The housing bureau requires a [separate form for each room reservation](http://www.vfw.org/convention). Housing forms along with department housing assignments are being mailed to Post Quartermasters with the election report mailing. An electronic version will be available 2/18 on [www.vfw.org/convention](http://www.vfw.org/convention).

**No individual, other than the VFW Department, will be able to block more than 5 rooms under one name unless authorized by the VFW department.**

Please be advised as a result of your final room block pick-up your department may be eligible for comp rooms based on the amount provided by the hotel contract. It is your responsibility to work directly with the hotels to determine the distribution of these comp rooms prior to your leaving the hotel at the end of the convention. There are no guarantees you will receive your comps if you do not handle this prior to leaving the hotel at the end of the convention.

cci:  
Department Commander  
Department Sr. Vice Commander  
Hotel  
VFW Housing bureau
GUEST INFORMATION (PLEASE PRINT)

FOR BEST AVAILABILITY AND IMMEDIATE CONFIRMATION, MAKE YOUR RESERVATION ONLINE AT www.vfw.org/convention OR BY PHONE AT 833.277.7335 (toll-free) OR 801.715.4419 (international).

Arrival Date: ___________________ Departure Date: ___________________

First Name: _____________________ Last Name: ___________________

Email Address: ___________________ Fax: ___________________

Daytime Phone: ___________________ Company: ___________________

Address: ___________________ Address 2: ___________________

City: ___________________ State/Province: ___________________

Zip Code: ___________________ Country: ___________________

☐ In accordance with GDPR (General Data Protection Regulation) or similar statutes, by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making a hotel room reservation.

HOTEL SELECTION

Each state/department has been assigned a hotel with an allocation of rooms. In the event the allotment has been filled, a room will be reserved at another VFW hotel based on your preference of rates or proximity and availability.

If hotel assignment is sold out, which is more important? (check one) ☐ Room Rate ☐ Location

State you reside in: ___________________

Room Type Requested: ☐ One Bed ☐ Two Beds

Submit only one room request per form, please make copies if additional forms are needed.

List all room occupants:

1. ___________________ 2. ___________________

3. ___________________ 4. ___________________

☐ Check here if you have special needs and specify below.

☐ Non-Smoking ☐ Smoking

Special Requests: ___________________

DEPOSIT INFORMATION

All reservations requests must be accompanied with a one night’s room and tax room deposit in the form of a credit card guarantee or check. Housing Forms received without a valid guaranteed deposit will not be processed. Check deposits must be mailed with a completed housing form.

☐ Call me for a valid credit card guarantee. Your hotel reserves the right to charge this card a deposit of one night’s room and tax to my credit card on and/or after June 15, 2020 and authorize the participating hotel keep the one nights room & tax charge if I fail to cancel my reservation 72 hours prior to my arrival date. This credit card must be valid through July 2020.

☐ Check deposit of one night’s room and tax enclosed and made payable to Orchid Events. Mail check with completed housing form to: Orchid Events, 175 S. West Temple, Suite 30, Salt Lake City, UT 84101. Must be received no later than June 1, 2020.
2020 DEPARTMENT HOTEL ASSIGNMENTS

GRAND SIERRA RESORT (VFW HQT)
New York
Virginia
Missouri
Illinois
Delaware
Europe
Maine
Maryland
Massachusetts
New Hampshire
New Jersey
Pennsylvania
Rhode Island
Vermont
Alabama
Arkansas
Georgia
Kentucky
Louisiana
Mississippi
North Carolina
Oklahoma
South Carolina
Tennessee
Texas
West Virginia
Indiana
Iowa
Minnesota
Nebraska
Ohio
South Dakota
Wisconsin

ATLANTIS RESORT (AUXILIARY HQT)
Hawaii
Michigan
Florida
Connecticut
Arizona
Nevada
New Mexico
Utah
Pacific areas
Unaffiliated Posts

NUGGET CASINO RESORT
Alaska
California
Colorado
Idaho
Kansas
Montana
North Dakota
Oregon
Washington
Wyoming

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